

Public Document Pack



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PUBLIC

To: Members of Cabinet Member meeting - Strategic Leadership, Culture and Tourism

Thursday, 28 November 2019

Dear Councillor,

Please attend a meeting of the **Cabinet Member meeting - Strategic Leadership, Culture and Tourism** to be held at **2.30 pm** on **Friday, 6 December 2019** in Committee Room 4, County Hall, Matlock, DE4 3AG, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Emma Alexander'.

Emma Alexander
Executive Director
Commissioning, Communities and Policy

A G E N D A

PART I - NON-EXEMPT ITEMS

1. Declarations of Interest
2. Minutes (Pages 1 - 2)

To confirm the non-exempt minutes of the meeting of the Cabinet Member – Strategic Leadership, Culture and Tourism held on 22 November 2019

3. Community Priorities Programme (Pages 3 - 6)
4. Urgent decision taken by the Executive Director Commissioning, Communities and Policy on the Derbyshire Hardship Fund for Residents and Derbyshire Floods Business Hardship Funds (Pages 7 - 18)
5. Appointments to outside bodies (Pages 19 - 20)

PUBLIC

MINUTES of a meeting of the **CABINET MEMBER FOR STRATEGIC LEADERSHIP, CULTURE AND TOURISM** held on 22 November 2019 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor B Lewis

20/19 **MINUTES RESOLVED** that the minutes of the meeting held on 24 October 2019 be confirmed as a correct record and signed by the Cabinet Member.

21/19 **BUDGET MONITORING 2019-20 – PERIOD 5 (AS AT 31 AUGUST 2019)** The net controllable budget for the Strategic Leadership, Culture and Tourism portfolio was £12.746m. The Revenue Budget Monitoring Statement prepared at period 5 indicated that there was a projected year-end underspend of £0.255m. The significant areas which made up this projection were highlighted and the key variances were as follows:-

Communications – underspend £0.064m

The main underspend related to Your Derbyshire, now having 3 copies per year instead of 4 and running costs.

Policy and Research – underspend £0.148m

The main underspends related to staff vacancy and VCS grant to Bolsover CVP (no longer in operation).

Call Derbyshire – underspend £0.150m

The underspend related to staff turnover and vacancy control.

Tourism – underspend £0.083m

The underspend was due to reducing spend on tourism related activities in Derbyshire.

Heritage – overspend £0.071m

The overspend was due mainly to the Environmental Studies Service which had been allocated a budget saving in 2018-19 that had not yet been achieved.

Budget reductions totalling £0.701m had been allocated for the year. It was forecast that £0.701m of savings would have been achieved by the year-end, and these were detailed in the report.

The portfolio had received the following additional budget allocations in 2019-20:

- (i) Thriving Communities £0.368m (on going)
Funding to concentrate on three priorities in respect of rolling out the Council Plan commitment across Derbyshire: radically reshaping demand, unlocking community potential and creating an alliance for work and skills.
- (ii) Enterprising Council £0.094m (ongoing)
Support for this programme of transformational change, which would affect the whole organisation and was a Council Plan commitment.
- (iii) Community Managed Libraries - £0.742m (one off)
Funding for the Council Plan commitment to introduce community managed libraries.

Earmarked reserves totalling £3.206m were currently held to support future expenditure and details of these reserves were presented.

RESOLVED to note the report

22/19 APPOINTMENTS TO OUTSIDE BODIES RESOLVED to replace Councillor Tony King with Councillor Garry Hickton as the Council's representative on the Elvaston Castle and Gardens Trust.

Agenda Item No.**DERBYSHIRE COUNTY COUNCIL****CABINET MEMBER FOR STRATEGIC LEADERSHIP, CULTURE AND
TOURISM****6 December 2019****Report of the Executive Director for Commissioning, Communities and
Policy****COMMUNITY PRIORITIES PROGRAMME****1. Purpose of the Report**

To update the Cabinet Member for Strategic Leadership, Culture and Tourism on an additional project that has requested support from the Community Priorities.

2. Information and Analysis

At Cabinet on 24 May 2016, Members agreed to establish a £2.271 million Community Priorities Programme using one off resources identified from General Reserves. The Programme was initially established to run for two years targeting designated geographical areas. This involved devolving funds to a local level to support community activities, particularly activity which helped communities to help themselves, supported the Council's priorities and worked alongside the Thriving Communities approach.

The Community Priorities Programme aimed to support the development of projects which met real identified needs, supported communities and families, built community capacity and were sustainable. As a minimum all projects were required to:

- Support activity principally benefiting the designated LSOA
- Support the aims and objectives of the Thriving Communities programme
- Link into Thriving Communities activity in areas where work was currently being piloted where possible
- Be time limited and not require ongoing funding from the Council
- Complement, not duplicate other funding sources such as the Public Health Locality Fund, the members Community Leadership Scheme etc.
- Show how activity would be sustained beyond the life of the funding
- Meet an identified need which could be evidenced through for example, English Indices of Deprivation, the Derbyshire Quilt etc.

- Be delivered within agreed timescales
- Show how local people had helped in the design of identified activity or had been consulted/engaged
- Show what difference was being made.

On 5 September 2019 the Cabinet Member for Strategic Leadership, Culture and Tourism approved the return of unspent programme funds totalling £141,975 to General Reserves and confirmed the formal closure of the programme.

On 10 September 2019 an additional request for funding of £9,500 under the Community Priorities Programme was submitted by Councillor Simon Spencer. This project which is being undertaken by Youlgrave Parish Council is in urgent need of funding.

Youlgrave Parish Council has been undertaking a major project to replace the 1930 toilet block and store with a new store and toilets incorporating Youlgrave's first Radar key Disabled toilet. The project has suffered some unforeseen setbacks and further complications have increased the costs of the work required.

The majority of the funding for this work has been raised through an Honesty Box at Coldwell End Car Park set aside over 14 years. In addition they also received a £10,000 grant from Awards for All. They are now at the final fix stage and village contractors are supporting the project by carrying out work at reduced rates. Unfortunately the parish council has now run out of build budget. It has been estimated that they need another £9,500 to coat the walls and floors and carry out the electrical and plumbing work required to complete the building.

This additional project would bring the total spend throughout the life of the Community Priorities Programme to £2,138,525. It is recommended that any further projects that are identified by 31 December 2019, be reviewed on a case by case basis. Subsequently a further report will be brought to the Cabinet Member to confirm the amount of funding not committed that point in time, to be returned to the General Reserve.

3. Financial Considerations

To ensure that there was compliance with the Council's Financial Regulations, all approved projects have been issued with standard conditions of grant and will be subject to monitoring and evaluation.

4. Equality and Diversity Considerations

The Community Priorities Programme will ensure that the funding set aside will be targeted to the most deprived and disadvantaged areas of the county.

5. Other Considerations

In preparing this report the relevance of the following factors has been considered; legal, prevention of crime and disorder, environmental, human resources, health, property and transport considerations.

6. Background Papers

- The English Indices of Deprivation report to Cabinet - 3 November 2015
- Reserves Position report to Cabinet - 26 January 2016
- Community Priorities Programme report to Cabinet – 24 May 2016
- Community Priorities Programme report to Cabinet – 14 September 2017
- Community Priorities Programme report to the Cabinet Member for Strategic Leadership, Culture and Tourism - 5 September 2019
- Files held by Policy & Research

7. Key Decision

No

8. Call-in

Was it required that call-in be waived for any decision on this report? **No**

9. Officer's Recommendations

It is recommended that the Cabinet Member for Strategic Leadership, Culture and Tourism:

1. Notes the additional project requesting funding of £9,500.
2. Notes the total programme spend to date of £2,138,525.
3. Review any further projects identified on a case by case basis.
4. Receives a further report to confirm the revised amount of unspent programme funds that will be returned to General Reserves.

Emma Alexander
Executive Director for Commissioning,
Communities and Policy

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Agenda Item No

DERBYSHIRE COUNTY COUNCIL

**MEETING OF CABINET MEMBER – STRATEGIC LEADERSHIP, CULTURE
AND TOURISM**

6 DECEMBER 2019

**Report of the Executive Director – Commissioning, Communities and
Policy**

**URGENT DECISIONS TAKEN BY THE EXECUTIVE DIRECTOR OF
COMMISSIONING, COMMUNITIES AND POLICY
DERBYSHIRE FLOODS HARDSHIP FUND FOR RESIDENTS AND
DERBYSHIRE FLOODS BUSINESS HARDSHIP FUND**

1 Purpose of the Report

To note the urgent decisions taken by the Executive Director of Commissioning, Communities and Policy in accordance with the Council's constitution to:

- Establish a Hardship Fund to support residents in financial hardship as a result of the floods experienced in early November 2019;
- Establish a Hardship Fund to support small businesses in Derbyshire affected by the flooding in experienced in early November 2019.

2 Information and Analysis

Significant rainfall on 7 November 2019 resulted in major flooding to regions of the county, in particular along the valley of the River Derwent. To ensure those affected by the floods and in financial hardship did not suffer further financial difficulties, it was necessary for the Council to put in place support mechanisms for those at greatest risk.

Due to the urgency of the support required by both residents and local small businesses, an urgent decisions was sought from the Executive Director of Commissioning, Communities and Policy for permission to use the existing Derbyshire Discretionary Fund to establish Hardship Fund for local residents. A further urgent decision, to establish a Hardship Fund for small businesses was also sought. Together, both funds provided a package of support for those affected.

The conditions of the Hardship Fund for Businesses were subject to a further urgent decision approved by the Director of Economy, Transport and

Environment on 11 November 2019. Copies of the urgent decisions are shown in Appendix One.

3 Financial Considerations

The additional costs of topping up the Derbyshire Discretionary Fund to establish the Hardship Funds for both residents and local businesses are estimated to be no more than £100,000. The costs will be met from General Reserves.

4 Legal Considerations

The Council's Constitution provides that "notwithstanding any other provision of the Constitution Executive Directors shall have the power, after discussion, if practicable, with the Leader of the Council or the relevant Cabinet Member or Chair, to take such actions deemed to be necessary and expedient in matters requiring urgent consideration and which, because of the timescale involved, or the need to safeguard the interests of the County Council, cannot be dealt by submission to the next meeting of the Council, Cabinet, Cabinet Member or Committee".

5 Other Considerations

In preparing this report the relevance of the following factors has been considered: prevention of crime and disorder, equality and diversity, human resources, environmental, health, property, transport and social value considerations.

6 Background Papers

No.

7 Key Decision

No.

8 Is it necessary to waive the call-in period?

No.

9 Officer's Recommendation

That the report be noted.

EMMA ALEXANDER
EXECUTIVE DIRECTOR – COMMISSIONING,
COMMUNITIES AND POLICY

DERBYSHIRE COUNTY COUNCIL

8 November 2019

URGENT DECISION

**Report to the Executive Director - Commissioning,
Communities and Policy**

DERBYSHIRE FLOODS BUSINESS HARDSHIP FUND

1. Purpose of the Report

To seek approval to establish a hardship fund to support the local businesses of Derbyshire affected by the financial consequences of evacuations as a result of the recent flooding in Derbyshire during early November 2019.

2. Information and Analysis

Significant rainfall on 7 November 2019 has resulted in major flooding to regions of the county, in particular the north east of the county and the Derwent Valley.

Alongside the Council's current efforts to support affected households, it is recommended the County Council establishes a hardship fund to assist small and micro enterprises coping with the immediate, short term loss of income and resulting impacts on cashflow.

It is proposed this is a flexible fund of £80,000 is set up to support emergency relief to address cashflow. It is possible that over the coming weeks, additional elements of support may be required. In all cases, businesses are expected to ensure they have utilised any existing insurance policies they have in place.

The 'Business Emergency Support Fund' which would involve the creation of a fast track application process for emergency payments of £300 per business.

Eligible businesses will be:

- Those located within the evacuation postcode areas
- Small or micro businesses

Assessment of eligibility will be based on proof of business identity and evidence of hardship through a simple application form.

It is possible there may still be a need to support some businesses beyond the initial payment and therefore businesses will be able to apply for further financial support once the emergency payment has been made. Details of the nature, level and eligibility of this support will be developed over the coming weeks and will be subject to due diligence in the setting up of appropriate governance

arrangements. This will include maximum limits to the number of applications/ financial support and appeal processes as appropriate.

The County Council will have discussions with district councils about any business rates that may be due.

The application for emergency financial relief will be made available on the Derbyshire County Council website and will be administered through the Economy and Regeneration Service, with the support of colleagues from Corporate Finance. Publicity for the emergency fund will be issued via the DCC website. Applications for payments will commence on 11 November 2019 at 10.00a.m.

The fund follows the same principles as those used for the Whaley Bridge Hardship Fund.

As noted above, any additional aspects of financial support required as part of the hardship fund may be developed and assessed on a case by case basis.

3. Financial Considerations

The £80,000 cost of the hardship fund will be met from existing reserves and will be paid to applicants in accordance with the verified details provided through the application process, the Director of Finance & ICT will determine the source of funding. Any additional or unexpected costs will be subject to a Cabinet report.

4. Other Considerations

In preparing this report the relevance of the following factors has been considered; legal, prevention of crime and disorder, environmental, human resources, health, property and transport considerations.

10. Officer's Recommendations

It is recommended that the Executive Director for Commissioning, Communities and Policy makes an urgent decision to:

1. Approve the use of an existing reserve to create a hardship fund to support Business Emergency Support Fund in line with the approach set out above
2. Confirm the use of the Derbyshire County Council website as the most appropriate on-line application process.

3. Receive further reports to confirm governance processes for any additional financial support as appropriate.

Emma Alexander
Executive Director for Commissioning, Communities and Policy

Signature:



Emma Alexander

Date:

8/11/19

DRAFT

DERBYSHIRE COUNTY COUNCIL

8 November 2019

URGENT DECISION

**Report to the Executive Director - Commissioning,
Communities and Policy**

DERBYSHIRE FLOODS HARDSHIP FUND FOR RESIDENTS

1. Purpose of the Report

To seek approval to establish a Derbyshire Floods Hardship Fund affected by evacuations and in financial hardship, as a result of the recent flooding in Derbyshire during early November 2019.

2. Information and Analysis

Significant rainfall on 7 November 2019 has resulted in major flooding to regions of the county, in particular the north east of the county and the Derwent Valley.

Alongside existing efforts and to support affected households experiencing financial difficulties, it is recommended that the County Council use the existing Derbyshire Discretionary Fund (DDF) to establish a Hardship Fund for Derbyshire residents. This would involve the creation of a fast track application process accessed via the existing Call Derbyshire DDF helpline and a one off emergency payment of up to £104 per household for those experiencing financial hardship in the affected area.

The fund follows the same principles as those used for the Whaley Bridge Hardship Fund.

Applications for payments will commence on 11 November 2019 at 10.00a.m.

3. Financial Considerations

The additional costs of topping up the Derbyshire Discretionary Fund (DDF) to establish the Derbyshire Floods Hardship Fund are estimated to be no more than £20,000 and can be met from General Reserves. Additional support would be made available if required.

4. Other Considerations

In preparing this report the relevance of the following factors has been considered; legal, prevention of crime and disorder, environmental, human resources, health, property and transport considerations.

10. Officer's Recommendations


It is recommended that the Executive Director for Commissioning, Communities and Policy makes an urgent decision to:

1. Approve the use of the existing Derbyshire Discretionary Fund to establish a Hardship Fund to support residents affected by evacuations in Derbyshire in financial hardship through a one off emergency payment of up to £104 per household.

Emma Alexander
Executive Director for Commissioning, Communities and Policy

Signature:

Date:


8/11/19

DERBYSHIRE COUNTY COUNCIL

11 November 2019

URGENT DECISION

Report to the Executive Director - Economy, Transport and Environment

DERBYSHIRE FLOODS BUSINESS HARDSHIP FUND

1. Purpose of the Report

To seek approval to establish a hardship fund to support those Derbyshire businesses affected by the financial consequences of the recent flooding events in the county during early November 2019.

2. Information and Analysis

Significant rainfall on 7 November 2019 has resulted in major flooding to parts of the county, in particular along the valley of the River Derwent, although not exclusively.

Alongside the Council's current efforts to support affected households, it is recommended the County Council establishes a hardship fund to assist small and micro enterprises, of up to 50 employees, directly affected by flooding in coping with the immediate, short term loss of income and resulting impacts on cashflow to aid recovery whilst appropriate insurance claims are completed.

It is proposed that a flexible fund of £80,000 be set up to provide emergency relief (grant) to businesses. In essence, the fund will follow the same principles as those used for the Whaley Bridge Hardship Fund.

Applications for funding will be required to meet agreed criteria (see below) and applications for support will be considered on a case-by-case basis. In any event, businesses are expected to ensure they have utilised any existing insurance policies they have in place.

Applications will be made via a simple 'grant form' accompanied with relevant supporting information (see attached grant application form). Assessment of applications will be undertaken by a minimum of two officers from the Economy and Regeneration Service to ensure objectivity and transparency. In addition, the Council's finance officers will ensure appropriate processes for signing off grant applications are in place.

Having regard to medium term weather forecasts, it is possible that the impact of flooding and severe weather may increase and additional elements of business support may be required. Relevant programmes will be worked up

in conjunction with district councils who have been invited to provide additional financial contributions over and above the £80,000 fund from DCC.

The Floods Hardship Fund

The 'Derbyshire Floods Business Hardship Fund requires the creation of a fast track application process for emergency payments of £300 per business. It is proposed that eligible businesses are:

- Those which have been directly affected by flooding (in the occurrence of early November) and the ingress of water to the property and
- Small or micro businesses of 50 employees or less

Assessment of eligibility will be based on proof of business identity and evidence of hardship accompanying the application form.

Having regard to medium term weather forecasts, it is possible that the impact of flooding and severe weather may increase and additional elements of business support may be required. Relevant programmes will be worked up in conjunction with district councils, the D2N2 Growth Hub, the Derbyshire Economic Partnership (DEP) and Chamber of Commerce to ensure appropriate and proportionate responses to aid recovery and support future business resilience.

Despite this, it is proposed the emergency relief element of the fund (£300 grant per business) will be available until the end of November.

Details of the nature, level and eligibility of this wider support programme will be developed over the coming weeks and will be subject to due diligence in the setting up of appropriate governance arrangements. This will include maximum limits to the number of applications/ financial support available and any appeal processes that may be considered appropriate.

The County Council will undertake discussions with district councils about any business rates that may be due.

The application for emergency financial relief will be made available on the Derbyshire County Council website and will be administered through the Economy and Regeneration Service, with the support of colleagues from Corporate Finance. Wider publicity of the fund will be issued via the district council, Growth Hub and Chamber of Commerce websites. The grant application process is proposed to be made 'live' on 11 November 2019.

As noted above, any additional aspects of financial support required as part of the hardship fund may be developed and assessed on a case by case basis.

3. Financial Considerations

The £80,000 cost of the hardship fund will be met from existing reserves and will be paid to applicants in accordance with the verified details provided through the application process; the Director of Finance & ICT will determine

the source of funding. Any additional or unexpected costs will be subject to a Cabinet report.

4. Other Considerations

In preparing this report the relevance of the following factors has been considered; legal, prevention of crime and disorder, environmental, human resources, health, property and transport considerations.

5. Officer's Recommendations

It is recommended that the Executive Director for Commissioning, Communities and Policy makes an urgent decision to:

1. Approve the use of an existing reserve to create a fund to support the Derbyshire Floods Business Hardship Fund in line with the approach set out above, notably the establishment of a £300/ business emergency (available until 30 November) relief fund and a wider programme of business support.
2. Confirm the use of the Derbyshire County Council website as the most appropriate on-line application process.
3. Receive further reports to confirm governance processes for any additional financial support as appropriate.

Mike Ashworth
Executive Director for Economy, Transport and Environment

Signature:

Mike Ashworth

Date:

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Agenda Item No.

DERBYSHIRE COUNTY COUNCIL

**CABINET MEMBER MEETING –
STRATEGIC LEADERSHIP, CULTURE AND TOURISM**

6 December 2019

Report of the Director of Legal Services

APPOINTMENTS TO OUTSIDE BODIES

Purpose of the Report

To endorse appointments to outside bodies.

Information and Analysis

The Council has been informed of the resignation of one of its representatives who serves as a Trustee on the Dronfield Henry Fanshawe School Foundation Trust, Mr Robert Gilmore. It must now nominate a replacement trustee for appointment to the Board of Trustees. Mrs Beverley Kenyon has contacted the Council to express her interest in the role and following her application, and no objections have been raised.

Other Considerations

In preparing this report the relevance of the following factors has been considered; financial, legal and human rights, prevention of crime and disorder, equality and diversity, environmental, health, human resources, property and transport considerations.

Key Decision No

Call In Is it required that call-in be waived for any decision on this report? No

OFFICER RECOMMENDATION

To approve the appointment of Mrs Beverley Kenyon as a County Council representative, to serve on the Dronfield Henry Fanshawe School Foundation Trust.

**Simon Hobbs
Director of Legal Services**

